Job Title Part-Time FFG Logistics & Warehouse Associate

ORGANIZATION OVERVIEW

Furnish for Good is a 501(c)(3) non-profit organization located in Charlotte, North Carolina. Our mission is to provide newly housed neighbors in need with well-loved home furnishings through a unique and empowering experience. This process gives recipients much more than furnishings to make a home—it creates self-respect and dignity. For more information, visit our website: furnishforgood.org.

WHAT WE OFFER

- Competitive hourly rate
- Holiday leave
- Opportunity for tips
- Meaningful and purpose-driven work

COMPENSATION

$17–$20 per hour, plus tips, depending on experience and qualifications.

ESSENTIAL DUTIES, RESPONSIBILITIES, AND QUALIFICATIONS

This position is critical to the success of Furnish for Good and is responsible for creating relationships with volunteers, warehouse safety, moving furniture & other duties as needed. In addition, this position provides logistical support by picking up donations & FFGs mission deliveries. This is a part-time position (20-30 hours per week; occasional weekends as needed). It is a paid hourly role reporting directly to the Logistics & Warehouse Manager.

Responsibilities

- Provide timely and courteous customer service to all supporters, donors, and participants.
- Promote great warehouse experience and special corporate donation service with professionalism.
- Represent Furnish for Good in a manner that reflects its mission and values.
- Offer excellent customer service to volunteers, donors and clients
- Obey all traffic regulations while operating company vehicles.
- Perform operator-level maintenance on assigned equipment, including daily checks for fuel, oil, lubricants, water, antifreeze, and vehicle condition.
- Load and unload the truck safely and efficiently.
- Learn and apply best practices for safety in loading and unloading goods.
- Assist with moving furnishings and household goods within the warehouse.
- Maintain accurate records of daily activities for incoming donated items
- Keep all equipment in good working order through regular maintenance and report any issues promptly.
- Perform general housekeeping duties as assigned.
- Complete other duties as assigned.

Qualifications

- Education: High school diploma or equivalent.
- Prior truck driving experience is a plus (not required)
- Must be at least 21 years of age.
- Valid driver's license required.
- Willingness to submit to a background check and participate in regular drug screenings.
- Reliable transportation to and from work.
- Dependable and punctual, with availability for rotation and on-call schedules.
- Good eyesight, hearing, and hand-eye coordination.
- Ability to follow directions well and communicate effectively in English.
- Ability to work outdoors in all types of weather, including heat, cold, and rain.
- Physical requirements: climbing, balancing, reaching, talking, hearing, seeing, standing, stooping, kneeling, handling, lifting (up to 100 lbs.), carrying (up to 50 lbs.), pushing, and pulling.

COMMITMENT TO DIVERSITY, EQUITY, AND INCLUSION

Furnish for Good is committed to fostering, cultivating, and preserving a culture of diversity and inclusion in which all employees are valued for their skills, experience, and unique perspectives. We embrace and encourage differences in age, color, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, and other characteristics that make our employees unique.

To Apply:

Contact FFG Logistics and Warehouse Director

Michael Lewis

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